

Your SPU Institutional Loan, a private student loan, is a serious legal obligation. Therefore, it is extremely important that you understand your rights and responsibilities and agree to honor them.

Read the following information carefully. Detailed information regarding terms and conditions for your loan is provided in the promissory note you signed before any disbursement of the loan was made to your Seattle Pacific University student account. Retain this information with your loan records. Contact Student Financial Services ([sfs-info@spu.edu](mailto:sfs-info@spu.edu) / 800-737-8826 option #3) if you have any questions.

Borrowers are responsible to report any of the following to Seattle Pacific University or the loan servicer:

- Enrollment changes: drop to less than half-time enrollment status or withdraws
- Transfer to another school
- Join military service or Peace Corps
- Contact information changes: address, phone number, email
- Name changes (for example, because of marriage)

To process a name change on your account you should submit a written request along with legal documentation. A copy of your marriage license, divorce/separation decree, court order, social security card or naturalization card is considered legal documentation.

Borrowers must promptly answer any communication regarding their loan.

**EXIT COUNSELING:** When a borrower graduates, drops to less than half-time enrollment or withdraws from Seattle Pacific University, exit counseling must be completed. If the borrower returns to half-time or greater enrollment at Seattle Pacific University and receives additional loans exit counseling will be required when they next graduate, drop to less than half-time enrollment or withdraws from Seattle Pacific University.

Information about exit counseling is provided by Student Financial Services at Seattle Pacific University. Borrowers are responsible to review all information provided and complete exit counseling requirements as instructed.

**GRACE PERIOD:** Repayment begins at the conclusion of a six month grace period. The grace period begins when the borrower ceases to be enrolled at least half-time. The first payment is typically due 30-45 days after the grace period ends.

If a borrower enters the grace period and then re-enrolls at least half-time at Seattle Pacific University before the entire six month grace period on a loan expires, the entire grace period will again be available when they next drop to less than half-time enrollment status at Seattle Pacific University.

If a borrower enters repayment and then re-enrolls at least half-time at Seattle Pacific University after the grace period on a loan ends, the loan will be deferred but will enter repayment immediately when they next drop to less than half-time enrollment status at Seattle Pacific University; no additional grace period will be available.

**MINIMUM PAYMENTS / REPAYMENT TERM:** The minimum payment will be at least \$50.00. The monthly payment due may be more if the amount borrowed requires larger payments to pay the loan in full within the maximum repayment term of 10 years.

Payments may be made during the grace period or in amounts greater than the scheduled payment without penalty.

**INTEREST:** The interest rate is fixed at 5%. Interest will be charged on the unpaid balance and will begin to accrue when the loan enters repayment. Interest on this loan is subsidized while the borrower is enrolled at least half-time at Seattle Pacific University, during the grace period prior to repayment, and during periods of deferment while enrolled at least half-time at Seattle Pacific University (No in-school deferment is available for periods in which the borrower is enrolled at another institution).

**LOAN SERVICER:** Heartland ECSI is contracted by SPU to manage the billing and records for this loan. You may contact Heartland ECSI for information about statements and payments and other questions.

Website: <https://heartland.ecsi.net>

Customer Service: Live Chat: <https://heartland.ecsi.net> / Phone Support: 1.888.549.3274

**DEFERMENT / FORBEARANCE:** In order to request deferment or forbearance, you must contact Seattle Pacific University ([sfs-info@spu.edu](mailto:sfs-info@spu.edu) / 800-737-8826 option #3).

**Deferment:** When you are enrolled at least half-time at Seattle Pacific University deferment may be available. During periods of deferment you are not required to make payments and interest does not accrue on this loan.

➤➤ **You may defer repayment on an SPU Institutional loan only if you are enrolled at SPU:**

**Undergraduate Enrollment:** In-school deferment requires at least half-time (6 UG credits) enrollment at SPU.

**Graduate Enrollment:** In-school deferment requires at least half-time (3 GR credits) enrollment at SPU. Eligibility for in-school deferment for graduate enrollment is available for a maximum of two years.

**It is important to note that while federal student loan servicers may apply deferment based on electronic enrollment records,** deferments for this loan are not automatic.

**Forbearance:** At the discretion of Seattle Pacific University, you may be granted forbearance for periods of no more than 12 months. During periods of forbearance, interest continues to accrue on the unpaid principal balance of the loan.

Any unpaid, accrued interest will be due at the end of the forbearance period. Payments toward accruing interest during periods of forbearance is encouraged.

Even though a borrower obtains forbearance, the maximum repayment period remains 10 years, including any periods of forbearance.

Approval requires completion of a forbearance request and submission of all requested documentation.

This loan provides two types of forbearance:

**Hardship Forbearance** may be requested due to a borrower's extraordinary circumstances such as unemployment, poor health or other personal problems that have a short-term impact on the borrower's ability to make payments on the loan.

**Educational Forbearance** may be requested for periods of up to 12 months if you are enrolled full-time at another accredited, post-secondary educational institution.

Maximum eligibility for Hardship and Educational forbearance periods, with all renewals, may not exceed three years.

**DELINQUENCY / DEFAULT:** If a borrower fails to repay the loan as agreed, late fees may be assessed, the total loan may become due and payable immediately, may be placed with an agency for collection, and legal action may be taken.

If you are unable to make your payments contact Student Financial Services (206-281-2471 / 1-800-737-87-8826 option #3 / [sfs-info@spu.edu](mailto:sfs-info@spu.edu)) immediately to discuss options that may be available to assist you.

- Seattle Pacific University accelerates delinquent loans at 120 days past due. Acceleration means that the entire loan is then considered due and payable.
- If placed with an agency for collection, collection fees of at least 30% and up to 40% will be added to the entire balance due.

**CANCELLATION:** Cancellation may be granted for death or permanent and total and permanent disability. Student Financial Services at Seattle Pacific University must be informed of such a status.

**FEDERAL CONSOLIDATION ELIGIBILITY:** This private loan is not eligible to be included in a federal Direct Consolidation Loan.

**CREDIT REPORTING:** This loan will be reported to at least one credit bureau.

**NATIONAL STUDENT LOAN DATA SYSTEM:** Private loans are not included in the National Student Loan Data System ([www.nslds.gov](http://www.nslds.gov)). You may review your account with the loan servicer, Heartland ECSI, contact Student Financial Services for assistance or review your credit report(s) for information about this loan. Information about obtaining a free copy of your credit report is available at [www.AnnualCreditReport.com](http://www.AnnualCreditReport.com).

**AWARD LIMITS:** Loans may not be made in an amount that exceeds the cost of attendance (including tuition, other reasonable expenses, and reasonable living expenses) minus other financial aid. The maximum aggregate amount of SPU Institutional Loan that may be awarded to an eligible student is \$50,000.